

Regular Meeting

Agenda Item #	4
Meeting Date	October 22, 2007
Prepared By	Daryl Braithwaite Public Works Director
Approved By	Barbara B. Matthews City Manager

Discussion Item	Single Reading Ordinance: Replacement Trucks For the Public Works Department						
Background	<p>Two Public Works Department trucks have exceeded their expected life and require replacement. Vehicle 100 is a 1996 Ford F250 pick up truck and Vehicle 102 is a 1996 Ford F350 dump truck. Vehicle 100 is a support vehicle for the department and is used by the Arborist and shared by most of the divisions within the department. Vehicle 102 is in the fleet of vehicles used by the Right-of-Way Division in daily operations, including leaf collection and snow removal. As in the past, when we have replaced F350 trucks, the department recommends that the replacement vehicle be enhanced to an F450 to provide more power and reliable service.</p> <p>The City solicited bids from Ford dealers in the Washington metropolitan area and received the following responses:</p> <table> <tr> <td>Ourisman Ford</td><td>\$75,650</td></tr> <tr> <td>Apple Ford</td><td>\$76,323.69</td></tr> <tr> <td>Kip Killman's Tyson Ford</td><td>\$78,611</td></tr> </table> <p>The lowest bidder, Ourisman Ford of Bethesda , is both responsive and responsible. The price bid price for the F250 is \$22,829 and includes a snow plow. The price bid for the F450 is \$52,821 and includes a snow plow and salt spreader. The combined cost of both trucks and equipment is \$75,650.</p>	Ourisman Ford	\$75,650	Apple Ford	\$76,323.69	Kip Killman's Tyson Ford	\$78,611
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Kip Killman's Tyson Ford	\$78,611						
Policy	The City maintains its vehicles and equipment to ensure the safety of employees and provide a high quality of customer service.						
Fiscal Impact	<p>The combined cost for the pick up truck and dump truck is \$75,650.</p> <p>The FY08 budget includes \$69,041 for the purchase of the pick up truck and dump truck to be funded from the Equipment Replacement Reserve (ERR). There are sufficient funds in the ERR to make up the shortfall of \$6,609.</p> <p>Depending on the timing and final amount of budgeted but not yet acquired ERR-funded items, a budget amendment may be required to appropriate the shortfall amount.</p>						
Attachments	Draft Single Reading Ordinance						
Recommendation	Approval of the Single Reading Ordinance and award of the contract to Ourisman Ford.						
Special Consideration	None						

Introduced by:

Adopted:
Single Reading

Ordinance No 2007 -
PURCHASE OF A DUMP TRUCK AND PICK UP TRUCK
FOR THE PUBLIC WORKS DEPARTMENT

WHEREAS, the FY08 budget includes \$69,041 for the purchase of the pick up truck and dump truck to be funded from the Equipment Replacement Reserve (ERR); and,

WHEREAS, in accordance with City procurement rules, request for proposals were solicited and three bids were received; and,

WHEREAS, Ourisman Ford has submitted a bid that is both responsive and responsible; and,

WHEREAS, the combined cost for the pick up truck and dump truck exceeds the budgeted amount by \$6,609; and,

WHEREAS, sufficient funds are available in the Equipment Replacement Reserve to make up the shortfall and to award a contract to Ourisman Ford.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF TAKOMA PARK, MARYLAND, THAT:

Section 1. The low bid received from Ourisman Ford in the amount of SEVENTY FIVE THOUSAND SIX HUNDRED FIFTY DOLLARS (\$75,650) for an F250 pick up truck and plow and an F450 dump truck with plow and salt spreader is accepted.

Section 2. This Ordinance shall become effective upon adoption.

Adopted this ____ day of October, 2007.

AYE:

NAY:

ABSTAIN:

ABSENT: